



Inter-Governmental International Organization

COLOMBO PLAN STAFF COLLEGE

for Human Resources Development in Asia and the Pacific Region



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SC2025/0695/ODG-HR

14 November 2025

Er. Mahesh Bhattarai

Member Secretary

Council for Technical Education and Vocational Training (CTEVT)

Sanothimi, Bhaktapur, P.B. 3546

Kathmandu, Nepal

Email:mbhattarai@ctevt.org.np

Subject: Request for Nepal Faculty Specialist to CPSC

Dear Er. Mahesh Bhattarai,

The Colombo Plan Staff College would like to request assistance from the esteemed Council for Technical Education and Vocational Training (CTEVT), Nepal to get applications from qualified Academic Professionals to take up the post of Faculty Specialist to CPSC, Manila, Philippines, in the spirit of South-South cooperation. The Faculty Specialist will contribute to implementing CPSC's capacity-building programs, projects, and activities for the improvement of the TVET system in CPSC member countries in Asia and the Pacific region. The appointment of a Faculty Specialist will be for an initial period of one (1) year, renewable annually upon satisfactory performance evaluation and mutual consent, for a maximum period of two years.

CPSC is an inter-governmental human resources development organization mandated to assist in the improvement of technical and vocational education and training (TVET) systems of its member countries in Asia and the Pacific region through training, research, consultancy and accreditation service. The active member countries of CPSC are: Afghanistan, Bangladesh, Bhutan, Fiji, India, Malaysia, Maldives, Mongolia, Union of Myanmar, Nepal, Islamic Republic of Pakistan, Papua New Guinea, the Philippines, Singapore, Sri Lanka and Thailand.

Faculty Specialist service comprises imparting guidance, expertise, academic inputs in planning and preparation of CPSC programs, projects and other academic activities.

Basic requirements must be (1) a citizen of any of the CPSC member countries, and (2) below 60 years of age.

Essential qualifications include: (1) with at least five (5) years of experience in related areas in the field of technical and vocational education and training (TVET), (2) has occupied

a faculty position in Universities/Technical and Engineering Colleges/Institutes of Excellence/Polytechnics, preferably experienced in any of the following: curriculum development, Information and Communication Technology (ICT), teacher training, qualification framework, education for sustainable development, emerging technology (knowledge in renewable resources and/or Green IT an advantage), educational management and training, and skills for the informal sector and the disadvantaged, (3) he/she must be able to contribute to the design, development and coordination of regional, in-country, and customized training programs and conduct other projects and activities as may be assigned, (4) proficiency in the use of the English language (written and spoken), and (5) Doctoral degree in technical/technology education, engineering or in any related field of study is desirable. The applicant must have the ability to work in a multicultural environment.

Detailed information is provided in the Terms and Conditions of Service of Faculty Specialist as attached.

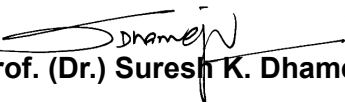
You are requested to disseminate this information to your country's Engineering Colleges/Polytechnic/TVET Institutions/Technical Teachers Training Institutions/Universities, etc., so that we can get a qualified candidate who can serve the Asia Pacific region. The application form may be downloaded from

<https://www.cpsctech.org/2025/11/faculty-specialist-va02-2526.html>

Thank you for your cooperation in further facilitating this matter.

Acceptance of nominations will start from November 14, 2025.

Sincerely yours,


Prof. (Dr.) Suresh K. Dhameja
Director General



Colombo Plan Staff College for Technician Education
Manila, Philippines

VACANCY ANNOUNCEMENT (VA02-2526)

FACULTY SPECIALIST

The **Colombo Plan Staff College for Technician Education (CPSC)** seeks to recruit two (2) Faculty Specialists, male or female, for an initial period of one (1) year, renewable annually upon satisfactory performance evaluation and mutual consent, for a maximum period of two (2) years.

CPSC is an intergovernmental international organization for Human Resources Development. It was established to assist the member countries of the Colombo Plan in developing and enhancing their Technical and Vocational Education and Training (TVET) systems.

The main functions of CPSC include:

- Provide training programs of further professional education and training to persons responsible for the planning, development, administration, and supervision of TVET and persons in key supporting roles;
- Conduct conferences, symposia, and workshops on various aspects of TVET;
- Assist in the conduct of projects in the field of staff and curriculum development, and other projects aimed at the effective utilization of resources for learning and teaching.
- Promote, coordinate, and undertake research and development projects for knowledge sharing and benchmarking in TVET;
- Advise and assist member countries in developing their technical teacher education and training facilities;
- Collect and disseminate information on technical education and training; and
- Act as a facilitator of member countries in the transformation of TVET framework by modifying the training and development strategies, program offerings, and research and development efforts.

To date, CPSC maintains the active membership of 16 countries in the Asia Pacific Region that are provided with capacity-building programs in technical and vocational education and training (TVET) for human resources development.

Roles and Responsibilities of the Faculty Specialist

Faculty Specialist service comprises imparting guidance, expertise, and academic inputs in the planning, preparation, and execution of CPSC programs, projects, and other academic activities.

The Faculty Specialist shall undertake assignments and provide expertise in the following areas:

Training and Development

- Provide academic input; coordinate; develop program books and theme papers and deliver lectures; facilitate the implementation; prepare reports and liquidation of expenses of regional, in-country, and/or special programs (face to face mode) as may be assigned;
- Develop training manuals and other academic papers for use as learning resources for the implementation of programs and projects;
- Contribute to program planning and provide expertise on program-related concerns as an Academic Board Member.
- Develop and conduct online training programs

Research, Publication, and Information

- Contribute to the implementation of research and publications division activities;
- Provide expertise in reviewing publications/papers (STEPS / IJAPT, Web News, Theme Papers, etc.);
- Initiate research projects and coordinate research work; provide guidance and expertise in conducting research projects and other similar initiatives;
- Develop research and academic papers for publications.

Projects & Consultancy and APACC

- Develop project proposals and undertake consultancy activities to contribute to the income-generating activities of CPSC;
- Contribute to the activities of the Asia Pacific Accreditation and Certification Commission (APACC) as an accreditor and trainer of accreditors;
- Review institutional SSRs, on-site visit reports/accreditation results;
- Coordinate, develop academic papers, deliver lectures, facilitate group tasks, prepare end-of-program reports of customized programs and/or study visits, as may be assigned

Administration and Management

- Manage divisional planning and implementation of activities as Division Chairperson
- Contribute as chairperson and/or member of various working committees as may be assigned
- Provide support to the Director General in management and administrative matters, as may be assigned
- Contribute to the work of other divisions and support management of CPSC in various administrative and management matters, as may be assigned.
- Perform other tasks and duties, as may be assigned.

Qualifications and Requirements

Basic Requirements

- Must be a citizen of any of the CPSC member countries;
- Must be below 60 years of age
- Should have Good knowledge and skills in ICT and digital technology

Education

At least a Master's Degree holder or equivalent in technical/technology education, engineering, or in any related field of study. Preference will be given to candidates having ICT and Computer Technology related knowledge.

Experience

- Served at least 5 years in a faculty position in Universities, Technical and Engineering Colleges, Technical Teachers Colleges, Polytechnics, and/or other teacher training institutions of excellence
- Teaching experience in TVET teacher and professional staff training institutes
- Teaching experience in educational institutions such as Engineering Institutions, polytechnics, technical colleges, and technological universities.
- Preferably to have industry experience
- Preferably to have resource generation experience through sponsored projects and consultancy assignments.

Professional Competencies

- Possesses multidisciplinary expertise in at least 5 of the following areas of TVET:
 - *Competency-based Training and Assessment*
 - *Monitoring and Evaluation of TVET Programs*
 - *Capacity Building Faculty Development Programs*
 - *Capacity Building Programs for Industry Personnel*
 - *Research and Development*
 - *Strategic Planning and Management*
 - *Curriculum Development and National Skills Qualifications Framework*
 - *Greening TVET for Sustainable Development*
 - *Institutional Administration and Quality Management*
 - *Entrepreneurship and Industry-Institute Linkages*
 - *Information and Communication Technology (ICT) in TVET*
- Demonstrates ability to design and develop instructional materials, academic theme papers, training manuals, and other educational papers for capacity-building programs
- Exhibits ability to conduct research and development studies, and write publications on various themes related to technical vocational education and training or skills development
- Possesses the ability to manage capacity-building projects related to skills development and TVET
- Exhibits technical/professional expertise in various areas of TVET through contributions to International TVET Conferences and/or expert meetings as paper presenter, keynote speaker, session chair, moderator, etc
- Demonstrates excellent command of English Language (writing and speaking); knowledge in other national languages of any CPSC Member Countries would be an advantage
- Exhibits proficiency in various ICT / IT applications

Management and Leadership Competencies

- Lead team and area of responsibility
- Develop team members
- Coaching and Mentoring
- Develop high-performing team
- Manage team members' performance
- Influence and motivate team members

Core Competencies

- Displays Honesty and Integrity
- Results Oriented
- Customer Oriented

- Collaborates and Fosters Teamwork
- Excellent Communication Skills
- Excellent Interpersonal Skills
- Adaptable to multicultural working environment
- Able to conduct training independently

Desirable Qualifications

Multicultural/International Experience

- International working experience and working knowledge of CPSC member countries' TVET system, in addition to home country
- International experience in working in a multicultural environment or in a multinational organization with geographical working experience in another country, other than the home country

Personality Specification/Special Requirements

- Good physical condition
- Well-groomed and with a dynamic and pleasing personality suited to International Organizations
- Enjoys teaching and networking with different levels of people
- Able to travel internationally
- Adaptable in any working condition
- Able to adjust and work in a culturally diverse environment

Duration of Appointment

One (1) year, with the possibility of extension upon satisfactory performance evaluation and mutual consent. The possible extension of service shall be for another one (1) year, for a total of a maximum period of two (2) years of service, and shall not be eligible for reappointment.

Compensation and Benefits

- The Specialist will receive a starting monthly salary of \$ 2,075.01 (tax free in the Philippines)
- CPSC shall meet his/her travel expenses, excluding family, on the first appointment and on expiry of the contract to the following extent:
 - such first-class rail/and travel as may be necessary;
 - economy air travel from the place of recruitment by the most direct route to the host country;
 - A Specialist who does not complete his appointment or has his appointment terminated by CPSC on grounds of neglect of duty, misconduct, or ill-health caused by his own misconduct shall not be provided any travel-related support upon return [85th GB Meeting, 24 July 2008].
- The Faculty Specialist, if internationally recruited, shall be provided with accommodation facility in the host country by CPSC within the following maximum budget allocation:

Position	Maximum Budget Allocation
Faculty Specialist	US\$500/month

- The Specialist shall be entitled to 15-day vacation leave and 15-day sick leave per year of service in addition to the CPSC annual holiday break from December 25 to January 1, inclusive.

- Opportunity for international travel as a program coordinator, resource speaker, facilitator, or participant in institutional programs, symposiums, and conferences.
- Exposure to diverse cultures through official assignments in various countries.
- Participation in regional and international events aligned with the organization's programs and partnerships.
- International networking and multi-cultural working environment.

Interested applicants may apply using the prescribed form (Application for Faculty Specialist) with a complete Curriculum vitae, a summary of a professional portfolio and published books and papers (attach copy of published works), a transcript of records and certificates of academic degrees, and certificates of employment to:

The Director General
(Re: Country of Origin | Faculty Specialist | Name)
 Colombo Plan Staff College for Technician Education
 Building C, Department of Education Complex
 Meralco Avenue, Pasig City, Metro Manila, 1600 Philippines
 Email: jobs@cpsctech.org, hrm@cpsctech.org

Acceptance of applications: from November 14, 2025

Last date of applications: January 5, 2026

Joining Date of Selected Applicant: April 16, 2026

Note:

1. Applicants are requested to forward/route their application through the head of the organization where they are currently working, indicating that their organization has no objection to his/her application and in the event of his/her selection, he/she will be relieved to take up the position at CPSC, Philippines. An advanced copy of the complete application can be submitted.
2. Canvassing in any form will straight away lead to the disqualification of the applicant.
3. Only applications with complete requirements will be considered.
4. **Only applications accepted will be notified.**